



**Foundation Board –Special Meeting
SJS School, 430 SW Monroe, Sheridan Or
Wednesday, September 2, 2020 – 6:00 PM
(ZOOM meeting)**

Meeting Minutes

I. Call to Order and Roll Call – 6:03 pm via a Zoom meeting.

In attendance: Stephanie Jensen, Elaine Burke, Gay Hall-Pentecost, Jen Schulze and Beth Martin. (Suzan Young enters at approximately 6:13). Motion made to modify the agenda to add a discussion of the 8/22 emails from Stephanie to the board and the parent group.

Gay moves to modify the agenda. Beth seconds. Motion passes unanimously.

Elaine moves to accept the modified agenda. Beth seconds. Motion passes unanimously.

II. 2020-2021 Budget Review

Jen presents the revised budget. Current projections are for a \$206,268 deficit with \$188,021 remaining in reserves at the end of the fiscal year. Jen noted that we have not been pushing that families pay their student fee, but that the fees are included in the budget projections. Board discusses how to approach this issue with families and decides to put a reminder into the weekly update. Elaine will help Jen to craft the language.

Elaine moves that we should add a reminder into the weekly update in regards to paying student fees. Beth seconds. Motion carries unanimously.

Elaine moves that we should accept the budget as presented. Gay seconds. Motion carries unanimously.

III. Employee and Student Handbooks

Temporary changes have been made to the student handbook, due to COVID-19. On pages 22-23, more supports have been added in the section, Code of Conduct, Hanashi-ai (to talk together), Sansha mendan (a face to face with 3 people if the hanashi-ai was not effective) and Aaaaa (more work is needed due to the previous two actions not being effective). On page 37, the word, topic, is misspelled. Due to CDL, some changes have been made to the electronic use pages and some topics have been emphasized as they pertain to our current situation.

Elaine moves to accept the changes as presented, with the word topic being corrected. Beth seconds. Motion passes unanimously.

IV. Board Comments

Gay begins the discussion, referring to the letter that Stephanie sent to the parent group being headed by Eli Justman. During the discussion that followed, it was noted that it appeared that the letter was being sent by the board and not coming from Stephanie personally. Board members felt that the letter's tone and topics did not fully represent the board's position on the current situation that SJS finds itself in. One member suggested that it should have been discussed as a board before such a letter was sent and that the tone of the letter was very discouraging.

Stephanie replies that she did not intend to discourage people and apologizes if she was crossing any lines by sending the email. She feels very strongly that we should have been disclosing all along just how bad our financial situation is, and thus felt that it was her responsibility to be blunt in her communication. She feels that her position dictates that she be honest, not to try and make people feel good about what is going on.

More discussion included the legality of sending such a letter, the lack of hope that was projected when others feel that, despite the dire circumstances, that there is still hope in keeping the school open, as well as the difference between not understanding and not agreeing on the situation.

The discussion ended with the tacit agreement that emails would not be sent out to individuals from members of the board in the future.

V. Adjournment- 6:51 pm. Next meeting September 17, 2020 at 6:00pm.