



**Foundation Board –Regular Meeting
SJS School, 430 SW Monroe, Sheridan OR
Thursday, April 23, 2020 – 6:00 PM**

Meeting Minutes

I. Call to Order and Roll Call – 6:03 pm via a Zoom meeting.

In attendance: Stephanie Jensen, Elaine Burke, Suzan Young, Gay Hall-Pentecost, Jen Schulze and Beth Martin.

Need to add A & E to Old Business as item e and Superintendent Search to New Business as item d and move Board Comments to item e.

Elaine moves to approve the amended agenda. Beth seconds. Motion carried unanimously.

II. Time for Public Comments-none present

III. Approve Minutes

Jen notes that the word ‘due’ should be changed to the correct spelling of ‘do’ under VI. A. c.

Elaine moves to approve the minutes as amended, Beth seconds. Motion passes unanimously.

IV. Treasurer Report

There were 12 checks over the \$4,000 limit: 2 for rent @ \$6126.65 each, 4 for PERS @ \$7,000 each, 3 for health @ \$4,500 each, and 3 for US Treasury (taxes) @ over \$6,000 each. Gay suggests that we increase the check limit that must be reported to over \$7,000. Gay reports that there was no unusual activity. Jen reports that she has been keeping a running total of unusual expenses being incurred due to the shut down of the school.

Beth moves that we accept the treasurer’s report, Elaine seconds. Motion passes unanimously.

V. School Business

A. School Report

Jen is making yard signs for all of the graduates, which is every senior. We will have a graduation, tentatively scheduled for August. This year’s 11th graders will be exempt next year from state testing and essential skills. All K-11 graders will receive either a Pass or Incomplete for second semester. If they receive an Incomplete, a credit earning assurance plan must be in place by the end of September for each student to earn their credit back. Distance Learning is to focus on essential skills and it is not intended for class to simply pick up where it was ended. There are only 3 students who are not engaging at all in Distance Learning at this time. There were two applicants for 7th grade but there is only room for one new 7th grader. Need to recruit high school aged students. Stephanie and Jen have not worked on getting the Paypal device.

VI. Foundation Business

A. Old Business

- a. Policy work day is put on hold until we can get back into the building.
- b. Board work session is still scheduled for May 30th, 9am -12pm, pending updates on social distancing.
- c. Updates on Volunteer Recruiting Efforts still on hold due to school closure.
- d. School Credit Card-Jen will move forward with the application as approved during the March meeting.
- e. A & E update: After the meeting with the owner, Steph and he have exchanged emails, initially for her to inform him that he can bid when next our contract is up, but no, he cannot come to the school to inspect what our current system is. Since the initial email, the exchange has deteriorated in tone from him and they continue to send us new bills. We are in no way obligated to pay these bills and we believe that he would have nothing to stand on if he tries to take us to court.

B. New Business

- a. Koontz & Blasques Audit Contract Renewal-We need to update the contract with current names. *Elaine moves to approve the update, Beth seconds. Motion passes unanimously.*
- b. eRate(Internet contract)-OnLine Northwest is who we have now and they are doing a good job. *Beth moves that we stay with OnLine Northwest, Elaine seconds. Motion passes unanimously.*
- c. SIA priorities for cutback-The staff's input is to keep Willis as part-time Japanese teacher and to move Glavan into the position of TOSA.
- d. Superintendent Search-There are 19 people on the committee to screen for the new superintendent, but no one from either charter school. Jen has requested to be on the committee. April 30 is the date set for training of the screening committee.
- e. Board Comments-Elaine wanted to express her appreciation to Jen for reaching out personally to all students and also to share that she sat in on Glavan's remote lesson and that Glavan did a great job. Also discussed was what could be done in our current situation for teacher appreciation week.

VII. Adjournment- 7:24pm

Next meeting May 21, 2020 at 6:00pm.