



Foundation Board –Regular Meeting
SJS School, 430 SW Monroe, Sheridan, OR
Monday August 15, 2018– 6:30 PM

Meeting Minutes

I. Call to Order and Roll Call – 6:38 pm

In attendance: Dick Paay, Gay Hall-Pentecost, Beth Martin, Jen Schulze, Ann Meyer, Elaine Burke. Charles Broadwell joined by phone.

Elaine moves to approve the agenda as written, Beth seconds. Motion carried unanimously.

II. Approve Minutes

Elaine moves to approve the minutes of July 16, 2018 as presented, Beth seconds. Motion carried unanimously.

III. Treasurer Report

The auditors asked Dick and Jen about the “employee donation” where Dick is paying for a staff member part of the year. Their concern was whether under the contract SJS employees must belong to PERS. The auditors asked Jen to call BOLI to get their opinion, and the representative said he did not see any red flags.

The 2018 year-end financials look better this year than last year.

IV. School Business

A. School Report

Jen hired a new math teacher, Andrea Balthaser. She is licensed K-12 in mathematics through Algebra 1, and needs to take the test for higher mathematics.

Beth moves to approve the hire of Andrea Balthaser per the Director recommendation, Elaine seconds. Motion carried unanimously.

Jen is going to include a “Daily Mile” activity every afternoon, based on a program used in Europe. People can walk or run, and most people can walk a mile in 15 minutes. Two teachers will do a yoga/stretching session for students who can’t run or walk for health reasons.

The Aozora camp had a net income of \$2,580. This includes stipends to Kate for \$1200 and TaMara for \$600. Kate wanted to split her stipend with Jen, so they would each get \$600.

Gay moves to approve paying Kate Davis \$1,200 for her work on Aozora, and paying Jen Schulze \$1,000 for her work on Aozora, Elaine seconds. Motion carried unanimously.

All classrooms have at least five computers each. Eight additional chromebooks will arrive in

September, bringing the total to 20.

V. Foundation Business

A. Old Business

a. Senior Trip Policy

The board reviewed the edited Senior Trip policy and made some additional amendments. The seniors told Jen they want to go to Hawaii this year. That trip will have to be on their own, not a school trip.

Ann Meyer departed at 7:45 pm.

b. Employment Policy Review

Tabled until September.

c. Survey Review

The board would like to have some “every year” questions added to the accreditation survey.

B. New Business

a. Group Health Insurance

The board reviewed the group health insurance renewal quotes.

Elaine moves to adopt Option 2, Providence Total Enhanced 250, for group health insurance effective 10/1/18, Beth seconds. Motion carried unanimously.

Elaine moves to adopt Option 1, ODS Dental insurance for renewal effective 10/1/18, Beth seconds. Motion carried unanimously.

b. Supplemental Insurance

A Colonial Life representative contacted SJS about their supplemental insurance offerings in place of the current AFLAC supplemental insurance. The staff has expressed to Jen that they are happy with AFLAC and do not want to change the policy.

Ann Meyer returned at 7:58 pm.

c. Bus Contract

The McMinnville bus group LLC wants to continue the McMinnville bus operation through the district. There are 20-22 riders projected. Dick has asked the district for a quote but hasn't received it yet.

Elaine moves that if the net bus price is acceptable to the bus LLC and they give SJS 50% before school starts, SJS will sign a contract with the district (who will contract with the bus company), SJS will proceed with the bus. Ann seconds. Motion carried unanimously.

The Yamhill County transit has a bus from McMinnville that would get the students to school on

time and costs \$1.25 one way, but the time it runs would not work for going him. The bus also comes from Willamina and would get the students here on time.

d. New Board Member Solicitation

Gay will send out notices welcoming Elaine to the board and including bios on all the members.

With Ann's term expiring, the board will need a new treasurer.

e. Light Conversion to LED Lights

Dick has been looking at converting the SJS lights to LED's. Several of the current lights are out and the ballasts are dying. He has been in talks with Brilliant NW, a company that works with Energy Trust of Oregon.

Their proposal is:

- \$14,000 cost
- \$5,600 Energy Trust Rebate
- \$1,800 Credit towards Taiko student
- \$500 credit

Leaving a total cost of about \$6,000.

It would take about 4 years to recoup the cost through energy savings.

Based on the cost, another quote may be needed.

VI. Executive Session under ORS 192.660(2)(a)

Went into Executive Session at 8:38 pm.

Adjourned Executive Session at 8:42 pm

VII. Regular Meeting Adjourned at 8:42 pm

Next Meeting: Wednesday August 15 at 6:30 pm